



Provincial Job Description

TITLE:
(007) Utility Worker

PAY BAND:
6

FOR FACILITY USE:

SUMMARY OF DUTIES:

Assist maintenance/trades/groundskeeping personnel.

QUALIFICATIONS:

- ◆ **Grade 10**

KNOWLEDGE, SKILLS & ABILITIES:

- ◆ **Basic computer skills**
- ◆ **Ability to work independently**
- ◆ **Knowledge of tools and equipment**
- ◆ **Valid driver's license, where required by the job**

EXPERIENCE:

- ◆ **Previous: No previous experience.**

KEY ACTIVITIES:

A. Maintenance

- ◆ Assists with painting duties (e.g., preparation of surfaces and application).
- ◆ Assists with carpentry duties (e.g., assembly of walls and materials).
- ◆ Assists with electrical duties (e.g., installation of conduit and wire pulling).
- ◆ Assists with plumbing duties (e.g., unplugging drains and sewer lines).
- ◆ Assists with mechanical duties (e.g., mechanical repairs, operates mechanical equipment).
- ◆ Assists with groundskeeping duties (e.g., cutting grass, shovelling snow).
- ◆ Assists with general maintenance duties (e.g., cleaning vents, radiators, sprinkler heads).
- ◆ Assists with demolition and construction duties.
- ◆ Performs preventative maintenance checks (e.g., Fire extinguishers, SASK Poles).

B. Related Key Work Activities

- ◆ Picks up and transports supplies and materials.
- ◆ Prepares/cleans up area and tools.
- ◆ May show others how to perform tasks or duties by familiarizing new employees with the work area and processes.
- ◆ Processes work orders, maintains documentation and records (e.g., updating new equipment list).
- ◆ Ensures all work complies with Infection Prevention and Control Standards.
- ◆ Decommissions patient equipment for recycling.

The above statements reflect the general details considered necessary to describe the principal functions of the job and shall not be construed as a detailed description of all related work assignments that may be inherent to the job.

Validating Signatures:

CUPE:

SEIU:

SGEU:

SAHO:

Date: January 18, 2023